

Academic Assessment Committee Meeting Minutes
November 13, 2018 – 3:00 pm
President's Conference Room, 226 Tigert

Present: Gail Childs, Margaret Fields, Melissa Johnson, Lily Lewis, Teresa Mutahi, and Amy Simonne

Absent: Timothy Brophy, Rajeeb Das, Cathy Lebo, Angela Lindner, Lee Morrison, Toby Shorey, Avner Sidi, Laura Spears and Jinying Zhao

1. **Welcome:** Due to Dr. Brophy's absence Dr. Amy Simonne chaired the meeting. She welcomed everyone to the meeting.
2. **October 9, 2018 Minutes:** Ms. Gail Childs moved to approve the minutes, Dr. Melissa Johnson seconded the motion, all were in favor and the minutes were approved.
3. **AAP Approvals Requests:**
 - **Team I**

Biomedical Engineering (Graduate) (MS) - **Conditionally Approved**
Dr. Margaret Fields moved to conditionally approved based on the program faculty's response to a few questions, Dr. Teresa Mutahi seconded the motion and all members approved the motion.

Biomedical Engineering (ME) – **Approved**
Dr. Margaret Fields moved to approve, Ms. Gail Childs seconded the motion and all members approved the motion.

Biomedical Engineering (Ph.D.) – **Conditionally Approved**
Dr. Margaret Fields moved to conditionally approved based on the program faculty's response to a few questions, Dr. Teresa Mutahi seconded the motion and all members approved the motion.

Education Sciences (Undergraduate) – **Approved**
Dr. Margaret Fields moved to approve, Dr. Teresa Mutahi seconded the motion and all members approved the motion.
 - **Team II – Visual Arts in Medicine (Undergraduate Certificate)– Approved**

Dr. Margaret Fields moved to approve, Ms. Gail Childs seconded the motion and all members approved the motion.

Electrical and Computer Engineering (Graduate, MS and ME) – **Approved**
Dr. Margaret Fields moved to approve, Dr. Teresa Mutahi seconded the motion and all members approved the motion.

- **Team III - Personalized Medicine Certificate (Professional, Pharmacy) - Approved**
Dr. Teresa Mutahi moved to approve, Dr. Margaret Fields seconded the motion and all members approved the motion.
- **Team IV - Pharmacy Leadership Certificate (Professional) – Conditionally Approved** - Dr. Margaret Fields moved to conditionally approved based on the assessment map that indicates the courses where the assessments will take place and according to the rubric they needed to know what is the minimum score required for passing, Dr. Teresa Mutahi seconded the motion and all members approved the motion.

4. **2019 Conference Update**- Ann Greene updated the committee on changes for the conference.

Next meeting: December 11th, 3:00 p.m. in 226 Tigert Hall.

Meeting adjourned at 3:42 p.m.